

**Local Government Pension Administration - Schedule of Events 2023/24**

<b>Date Due</b>	<b>Event</b>	<b>Completed</b>
1 December 2021	Publication of 2020/21 Pension Fund Accounts and Annual Report	2020/21 City Fund Accounts formally signed off 8 November 2023
1 December 2022	Publication of 2021/22 Pension Fund Accounts and Annual Report	2021/22 City Fund Accounts formally signed off 7 December 2023.
1 April 2023	Employee Contribution band review/ implementation.	1 April 2023
1 April 2023	Revaluation of CARE benefits.	1 April 2023
1 Monday in April following Tax Year End	Pensions Increase (PI) – Annual Inflation increase.	10 April 2023
May 2023	Tax return for Quarter 4 (to 31/3/2023)	28 April 2023
31 May 2023	Pensioner P60s distributed	31 May 2023
31 May 2023	Publish draft City Fund Accounts 2022/23 (including the Pension Fund Accounts)	The Pension Fund accounts are ready in draft format, but the City Fund Accounts are yet to be finalised. A notice of delay has been published on the CoL website.
June/July 2023	Year-end data to the pension fund's actuary	April / May 2023
August 2023	Tax return for Quarter 1 (to 30/06/2023)	1 August 2023
31 August 2023	Issue of Annual Benefit Statements deadline.	31 August 2023
30 September 2023	Employee Contribution Band review	29 September 2023
5 October 2023	Issue of Annual Allowance (AA) Saving Statements deadline	4 October 2023
November 2023	Tax return for Quarter 2 (to 30/09/2023)	18 October 2023
1 December 2023	Publication of 2022/23 Pension Fund Accounts and Annual Report	Draft accounts and report published only. Awaiting sign off on City Fund Accounts.
25 January 2024	Scheme Return to the Pensions Regulator	
31 January 2024	HMRC Event 22 Report – List of Annual Allowance cases exceeding the Previous years' threshold.	
February 2024	Tax Return for Quarter 3 (to 31/12/2023)	
1 April 2024	Employee Contribution band review/ implementation.	

**Appendix A**

1 April 2024	Revaluation of CARE benefits.	
1st Monday in April following Tax Year End	Pensions Increase (PI) – Annual Inflation increase.	
May 2024	Tax return for Quarter 4 (to 31/3/2024)	
31 May 2024	Pensioner P60s distributed	
31 May 2024	Publish draft City Fund Accounts 2023/24 (including the Pension Fund Accounts)	
June/July 2024	Year-end data to the pension fund's actuary	
August 2024	Tax return for Quarter 1 (to 30/06/2024)	
31 August 2024	Issue of Annual Benefit Statements deadline.	